### Language Access Plan



Ensuring meaningful access to TriMet programs and services for all.



August 2025



# Limited English Proficiency (LEP)

#### 3<sup>rd</sup> Grade

TriMet buses help you get places. Go to your stop early. When it comes, get on and tap your card. Sit down. Pull the cord when you see your stop. Then get off.



#### 6th Grade

TriMet helps people travel around the city. Check the app or map before you go. Be at your stop early. When the bus arrives, tap your Hop card and find a seat. Pull the cord to ask for your stop. Exit after the vehicle stops.





### **Useful Definitions**

#### **Meaningful access** is

language assistance that results in accurate, timely and effective communication at no cost to an individual.



#### **Language Access Survey**

Do you think TriMet is easy to use in your language? Help us communicate better by taking this survey.

¿Crees que TriMet es fácil de usar en tu idioma? Ayúdanos a comunicarnos mejor respondiendo a esta encuesta.

Quý vị có dễ sử dụng TriMet bằng ngôn ngữ của quý vị không? Giúp chúng tôi giao tiếp tốt hơn bằng cách tham gia khảo sát này.

您觉得有中文翻译让您更容易使用TriMet的各样交通 工具和阅读材料?

TriMet을 귀하의 언어로 이용할 때 불편한 점은 없나요? 이 설문 조사에 참여하여 저희가 보다 원활한 소통을 할 수 있도록 도와주세요

Легко ли пользоваться TriMet на вашем языке? Примите участие в этом опросе, чтобы помочь нам общаться лучше.



Trimet.org/Survey

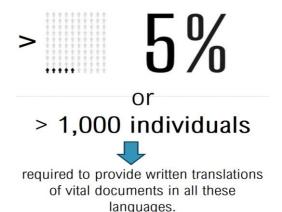
TRI 🚳 MET



## Safe Harbor Languages

Safe Harbor Languages are determined by the area's population of *people with Limited English Proficiency* (LEP).







## LEP Population In The TriMet Service Area

Languages Spoken at Home	LEP Population Estimate	% of Total Population	% of LEP Population
Spanish	51,401	3.3%	45.9%
Vietnamese	13,144	0.8%	11.7%
Chinese (Cantonese, Mandarin)	11,293	0.7%	10.1%
Russian	5,387	0.3%	4.8%
Korean	3,325	0.2%	3.0%
Ukrainian	2,761	0.2%	2.5%
Arabic	2,485	0.2%	2.2%
Japanese	1,766	0.1%	1.6%
Tagalog	1,628	0.1%	1.5%
Persian/Farsi	1,234	0.1%	1.1%
Other (e.g., Romanian and Somali)	17,557	1.1%	15.7%
Total TriMet LEP Population	112,630	7.2%	





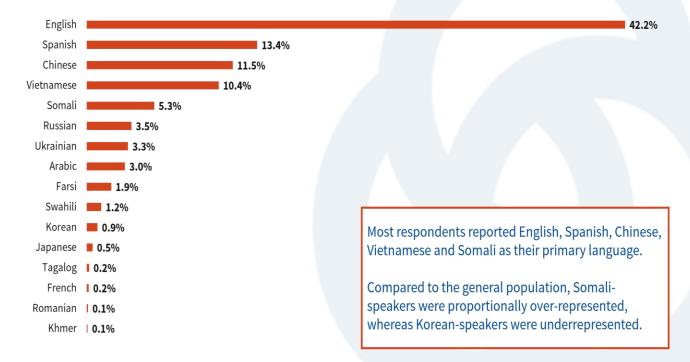


#### **Language Access Plan Update Timeline**



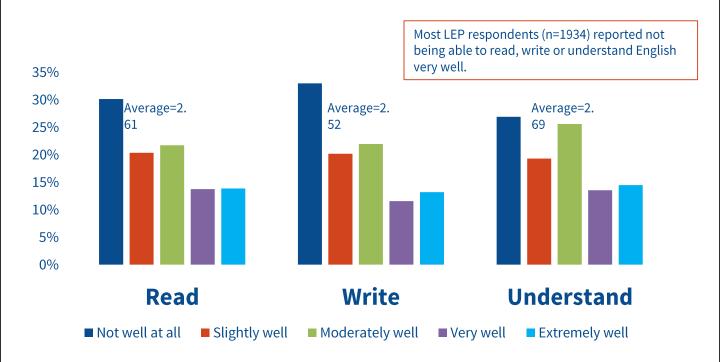


#### Responses by Language (N=3347)





#### **Community Results | English Fluency**





## Community and Staff Survey Highlights

Topic	LEP Community	Staff
Awareness of Services	Over 50% unaware	Over 50% unsure how to access resources
Most Common Need	Help with fare/payment and navigation	Directions and how to pay for fare are top questions from LEP riders
Most Affected Languages	Chinese, Spanish, Vietnamese	Staff mostly fluent in Spanish
Reporting confidence	70% reported they did NOT know how to report emergencies or civil rights violations	Staff rarely provide this guidance
Suggested Support	Mobile alerts, interpreter access and translated fare information	Training, cheat sheets, translated signage

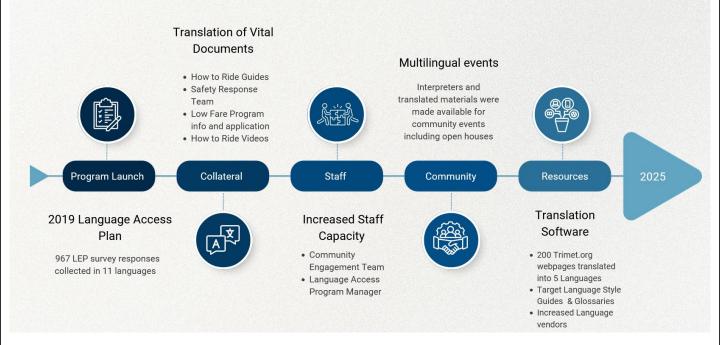


#### 3 Year Implementation Plan

Priority Area	Key Activities	Timeline
Community Engagement	Establish the Language Access Advisory Committee     Distribute community and rider surveys regularly across multiple languages and channels.     Host LEP focus groups in partnership with community organizations.     Design and distribute I-Speak cards and posters at key TriMet service areas and partner sites     Pilot new LEP rider growth strategies     Develop and launch new LEP rider training	FY26–FY28
Staff Training	Develop and launch LEP training for all front facing staff. Develop and deliver training to project managers and frontline staff. Implement a feedback loop system to capture and incorporate community and staff feedback. Update and deliver the annual Title VI and Language Access training.	FY26–FY27
Translation & Interpretation	Identify and prioritize vital documents for translation     Develop SOPs for translation vendors and Smartling workflows to ensure consistency and accountability.     Identify signage in priority areas for translation	FY26-FY28
Technology & Tools	Develop and distribute communication guides     Monitor and update trimet.org     Intergrade Smartling software into translation options	FY26-FY28
Monitoring & Evaluation	Create feedback loops for community, staff and vendors Conduct reviews of language access activities, training and vendor performance Tack and analyze language needs, requests and areas for improvement	FY26-FY28



#### LANGUAGE ACCESS AT A GLANCE





## What Sets TriMet Apart From Other Transit Agencies?



Language Access
Collaborative



Ongoing Community Partnerships



LEP Rider Training



Translation Software-Smartling



### **Thank You!**



